

CITY OF CLARENDON CITY COUNCIL AGENDA

Notice is hereby given of a REGULAR MEETING of the City Council of the City of Clarendon to be held on **Thursday April 9, 2020 at 7:00 p.m.** at City Hall – 313 S. Sully Street, Clarendon, Texas, for the purpose of the following agenda items. All agenda items are subject to action. City Council meetings are tape recorded.

Governor Abbott has suspended requirements for in-person public hearings during the COVID-19 pandemic. In alignment with recommendations from the CDC and local health officials to minimize and slow the spread of COVID-19, future City of Clarendon Council meetings will be conducted via video conference which can be accessed and viewed at the following locations:

1. The video may be livestreamed on the Clarendon Enterprise web site at www.clarendonlive.com or the Clarendon Enterprise Facebook page www.facebook.com/TheEnterprise

Recognizing that the public's input on all agenda items is vitally important, the City Council has provided an email address for all citizens who wish to comment on Council matters. Please send your comments, questions, and concerns to m.covey@cityofclarendontx.com. E-mails must be received by 10:00 am on April 8, 2020. Subject to the three-minute limitation per person, the emails will be read aloud to the City Council, except for those that express profanity or promote acts of violence.

CALL TO ORDER

INVOCATION

PUBLIC COMMENTS

Citizens who have signed a card to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the city staff and City Council members are prevented from discussing the subject and may respond only with statements of factual information or existing city policy. Citizens are limited to three (3) minutes for their presentation to the City Council.

AUTHORIZATIONS BY CITY COUNCIL

1. CONSENT AGENDA

- Meeting Minutes for March 12 & 26, 2020
- Meeting Minutes Emergency Meeting March 18, 2020
- Clarendon Volunteer Fire Department Report
- Donley County Commissioners Report
- Burton Memorial Library Report
- Clarendon Municipal Court Report
- Code Enforcement Report
- Animal Control Report

2. Discussion and possible action on the Council Report (List of Bills).
3. Discussion and possible action on the Statement of Revenue and Expense.
4. Discussion and possible action on approving the Law Enforcement Contract with Donley County.
5. Discussion and possible action on approving any changes to the Amended Disaster Declaration for the City of Clarendon.
6. Discussion and possible action on appointing a person to fill the vacant position on the Clarendon Economic Development Corporation Board of Directors.
7. Discussion and possible action on the City Administrator's Report;
 - Code Compliance Update
 - USDA Project Update
 - Water Recreation Project Update
 - Airport RAMP Grant Project
 - Sanitation Update

MAYOR COMMENTS

COUNCIL COMMENTS

ADJOURNMENT

The City Council reserves the right to meet in closed session on any agenda item pursuant to section 551.071, Consulting with Attorney; 551.072, Deliberations about Real Property; 551.073, Deliberations about Gifts & Donations; 551.074, Personnel Matters; 551.076, Deliberations about Security Devices; AND/OR 551.086, Discuss (A) Commercial or Financial Information Received From a Business Prospect with which the City is Conduction Negotiations, OR (B) Financial or Other Incentives to the Business Project; according to the Texas Government Code.

CERTIFICATION

I certify that the agenda of items to be considered by the City of Clarendon City Council was posted on the window of Clarendon City Hall facing Sully Street on Monday, April 6, 2020 at _____p.m.

Machiel Covey, City Secretary

I certify that the agenda of items to be considered by the City of Clarendon City Council was removed from the window of Clarendon City Hall facing Sully Street on Friday, April 10, 2020.

Machiel Covey, City Secretary

ACCESSIBILITY STATEMENT

City Hall is wheelchair accessible. A sloped curb entry is available at the front entrance; accessible parking space is available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Office of the City Secretary at (806) 874-3438 or FAX (806) 874-5136 for further information.

Agenda Item # 1
For Council Action
April 9, 2020

To: Honorable Mayor and
Members of the City Council

From: David Dockery, City Administrator

Subject: Discussion and possible action on approving the Consent
Agenda.

Background: All items listed under the Consent Agenda are considered to be routine in nature by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a City Council member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. If you have a question you can call me for a quick answer, but if you see a correction that needs to be made or want to discuss an item, ask the Mayor to remove the item from the Consent Agenda for discussion.

Recommendation: Approve the Consent Agenda.

**CITY COUNCIL OF THE CITY OF CLARENDON, TEXAS
REGULAR MEETING, MARCH 12, 2020**

CALL TO ORDER: Mayor Sandy Skelton at 7:01 p.m.

PRESENT: Mayor Sandy Skelton
Alderman John Lockhart
Alderman Larry Jeffers
Alderman Jacob Fangman
Alderman Nathan Floyd
Administrator David Dockery
City Secretary Machiel Covey

ABSENT: Alderman Eulaine McIntosh

OTHERS PRESENT:

INVOCATION: Mayor Skelton

PUBLIC COMMENTS:

Mayor Skelton read a thank you card from the Chamber of Commerce for the donation of a Family Seasonal Pass to the Aquatic Center for the silent auction at their annual banquet.

AUTHORIZATIONS BY CITY COUNCIL:

19-067

1. Discussion and possible action on approving the Consent Agenda.

- City Council Meeting Minutes for February 27, 2020
- Clarendon Volunteer Fire Department Report
- Donley County Commissioners Report
- Burton Memorial Library Report
- Clarendon Municipal Court Report
- Code Enforcement Report
- Animal Control Report

A motion was made by Alderman Floyd and seconded by Alderman Jeffers to approve the Consent Agenda as presented. With each Alderman voting AYE, the motion carried.

19-068

2. Discussion and possible action on the Council Report (List of Bills).

A motion was made by Alderman Floyd and seconded by Alderman McIntosh to approve the Council Report as presented. With each Alderman voting AYE, the motion carried.

19-069

3. Discussion and possible action on the Statement of Revenue and Expense.

A motion was made by Alderman Fangman and seconded by Alderman Floyd to approve the Statement of Revenue and Expense as presented. With each Alderman voting AYE, the motion carried.

19-069

4. Discussion and possible action on determining the fund to place excess reserves from the General Fund Checking account.

A motion was made by Alderman Fangman and seconded by Alderman Lockhart to approve moving two hundred thousand (\$200,000) dollars from the General Fund checking account to TexPool, General Fund line item. With each Alderman voting AYE, the motion carried.

19-070

5. Discussion and possible action on approving job descriptions for Senior Lifeguard and Lifeguard.

A motion was made by Alderman Lockhart and seconded by Alderman Jeffers to approve the job descriptions for Senior Lifeguard and Lifeguard. With each Alderman voting AYE, the motion carried.

19-071

6. Discussion and possible action on approving the sale of trust properties.

Parcel 6155, winning bidder T6 Realty, LLC for the amount of \$151.00
Parcel 3665, winning bidder Lars Hegdahl for the amount of \$150.00

A motion was made by Alderman Floyd and Alderman Lockhart to approve the sale of trust properties, Parcel 6155 for the amount of \$151.00 and Parcel 3665 for the amount of \$150.00. With each Alderman voting AYE, the motion carried.

19-072

7. Discussion and possible action on choosing signage for the Aquatic Center.

No action taken by Council.

19-073

8. Discussion and possible action on appointing an Alderman to serve on the Clarendon Economic Development Board of Directors.

No action taken by Council.

19-074

9. Discussion and possible action on approving the Law Enforcement contract with Donley County.

No action taken by Council.

19-075

10. Discussion and possible action on the City Administrator's Report:

- Code Compliance Update
- USDA Project Update
- Water Recreation Project Update
- Airport RAMP Grant Project
- Sanitation Update

MAYOR COMMENTS:

COUNCIL COMMENTS: Alderman Jeffers wish Administrator Dockery a Happy 5th Anniversary.

Adjournment:

There being no further business on the agenda, a motion was made by Alderman Floyd and seconded by Alderman Lockhart to adjourn the meeting at 9:00 p.m., with each Alderman voting AYE, the motion carried.

Sandy Skelton, Mayor

Attest:

Machiel Covey, City Secretary

DRAFT

**CITY COUNCIL OF THE CITY OF CLARENDON, TEXAS
EMERGENCY MEETING, MARCH 18, 2020**

Notice was hereby given of an EMERGENCY MEETING of the City Council of the City of Clarendon to be held on WEDNESDAY March 18, 2020 at 5:30 p.m. at City Hall – 313 S. Sully Street, Clarendon, Texas. Emergency Meetings are held in case of emergency or urgent public necessity. An emergency and urgent public necessity is limited to imminent threats to public health and safety, which require immediate action by the Clarendon City Council. This notice of meeting giving time, place, date and subject of this EMERGENCY SPECIAL MEETING was posted as described in V,T,C,A., Government Code §551.041 for the purpose of considering the following agenda items and has been provided to the news media and to anyone else that has requested to be notified pursuant to Section 551.047(a):

CALL TO ORDER: Mayor Sandy Skelton at 5:45 p.m.

PRESENT: Mayor Sandy Skelton
Alderman John Lockhart
Alderman Larry Jeffers
Alderman Jacob Fangman
Alderman Nathan Floyd
Alderman Eulaine McIntosh
Administrator David Dockery
City Secretary Machiel Covey

ABSENT:

OTHERS PRESENT:

INVOCATION: Alderman Lockhart

AUTHORIZATIONS BY CITY COUNCIL

19-076

1. Discussion and possible action on approving a Local Disaster Declaration for the City of Clarendon.

A motion was made by Alderman McIntosh and seconded by Alderman Lockhart to approve a Local Disaster Declaration for the City of Clarendon. With each Alderman voting AYE, the motion carried.

Local Disaster Declaration

WHEREAS, the novel coronavirus now designated SARS-CoV-2 which causes the disease COVID-19 has spread through the world and has now been declared a global pandemic by the World Health Organization; and

WHEREAS, President Donald Trump has proclaimed the COVID-19 outbreak a national emergency in the United States; and Governor Greg Abbott has declared a state of disaster for all counties in Texas; and

WHEREAS, costs incurred to prepare for and respond to COVID-19 are beginning to mount at the county and municipal levels; and

WHEREAS, a large gathering of unidentifiable individuals without necessary mitigation for the spread of infection may pose a risk of the spread of infectious disease; and

WHEREAS, City of Clarendon has already taken significant measures to prepare for and prevent the spread of COVID-19; and

WHEREAS, it is critical to take additional steps to prepare for, respond to, and mitigate the spread of COVID-19 to protect the health and welfare of City of Clarendon citizens; and

WHEREAS, declaring a state of disaster in City of Clarendon will facilitate and expedite the procurement, use, and deployment of resources to enhance preparedness and response.

NOW, THEREFORE, I, Sandy Skelton, Mayor of the City of Clarendon, Texas, do hereby certify that COVID-19 poses an imminent threat of disaster to the City of Clarendon. In

accordance with Section 418.108 of the Texas Government Code, I hereby declare a state of disaster and public health emergency for the City of Clarendon.

Furthermore, consistent with guidance from the Centers for Disease Control and Prevention (CDC), I recommend, following the Presidents guidance on 3/17/2020, that public gatherings greater than 10 people be postponed or canceled.

This declaration shall take effect immediately from its issuance and shall continue for a period of not more than seven days unless continued or renewed by the City Council of Clarendon Texas.

In accordance with the statutory requirements, this declaration shall be given prompt and general publicity and shall be filed promptly with the City Secretary of the City of Clarendon.

19-077

2. Discussion and possible action on approving "Special Rules" for utility procedures during the time the City Council considers appropriate to aid customers in the event of hardship caused by the coronavirus.

A motion was made by Alderman Fangman and seconded by Alderman McIntosh to approve "Special Rules" for utility procedures during the time the City Council considers appropriate to aid customers in the event of hardship caused by the coronavirus. With each Alderman voting AYE, the motion carried.

City of Clarendon Coronavirus Action Plan

This plan was developed to allow City of Clarendon to have an established action plan that are triggered by the changing conditions associated with the coronavirus.

1. Trigger- Coronavirus cases confirmed in the state of Texas.

Phase 1

- (a) Inform all employees of the need for increased hygiene.
- (b) Provide hand sanitizer and latex gloves to Sanitation and Public Works Depts.
- (c) Require enhanced cleaning practices for areas of public access.
- (d) Require all employees who experience symptoms to stay home.
- (e) Identify possible partners to pool resources and personnel.
- (f) Keep abreast of changing conditions.
- (g) Encourage online and credit card payments

2. Trigger- Coronavirus cases confirmed within 100 miles of Donley County.

Phase 2

- (a) Inform public of increased risk.
- (b) Develop a plan for critical personnel to work remotely.
- (c) City Council to consider adopting "Special Rules" for utility billing, collection, and cut-off during event.
 - (1) City to reimburse customers \$ 3.00 Credit Card convenience fee.
 - (2) Discontinue utility disconnects.
 - (3) Waive late fees.
 - (4) No cash payments.
 - (5) Provide signage at City Hall and Library to inform customers of potential closure.
- (d) Meet with identified partners to train on basic duties and responses.
- (e) Develop teleconference capability for City Council meetings.
- (f) Meet with Emergency Coordinators/ worst case scenario exercise.

3. Trigger – Coronavirus cases confirmed within Donley County.

Phase 3

- (a) Close all public buildings under City control except for critical personnel.
- (b) Determine risks to critical personnel, possible remote work.
- (c) Focus on public health and safety, critical services (water, wastewater, sanitation)
- (d) Teleconference City Council meetings.
- (e) Any and all responses deemed necessary to protect the public health.

MAYOR COMMENTS: May Skelton informed Council that this virus could delay the pool opening due to all lifeguard training classes have been canceled.

COUNCIL COMMENTS:

Adjournment:

There being no further business on the agenda, a motion was made by Alderman Jeffers and seconded by Alderman Fangman to adjourn the meeting at 6:30 p.m., with each Alderman voting AYE, the motion carried.

Sandy Skelton, Mayor

Attest:

Machiel Covey, City Secretary

DRAFT

**CITY COUNCIL OF THE CITY OF CLARENDON, TEXAS
REGULAR MEETING, MARCH 26, 2020**

CALL TO ORDER: Mayor Sandy Skelton at 7:00 p.m.

PRESENT: Mayor Sandy Skelton
Alderman John Lockhart
Alderman Larry Jeffers
Alderman Jacob Fangman
Alderman Nathan Floyd
Alderman Eulaine McIntosh
Administrator David Dockery

ABSENT: City Secretary Machiel Covey

OTHERS PRESENT: Butch Blackburn and Mark White

INVOCATION: Mayor Skelton

PUBLIC COMMENTS:

AUTHORIZATIONS BY CITY COUNCIL:

19-077

1. Discussion and possible action on approving the Law Enforcement Contract with Donley County.

A motion was made by Alderman Fangman and seconded by Alderman Floyd to present conditions to negotiate with the Sheriff regarding the renewal of the Sheriffs Contract. With Alderman Fangman, Floyd, Jeffers, and McIntosh voting AYE, with Alderman Lockhart abstaining, the motion carried.

19-078

2. Discussion and possible action on approving a Local Disaster Declaration for the City of Clarendon.

A motion was made by Alderman Fangman and seconded by Alderman Floyd to approve extending the Local Disaster Declaration for the City of Clarendon for a period of sixty (60) days. With each Alderman voting AYE, the motion carried.

19-079

3. Discussion and possible action on adopting an Ordinance, amending Article 2.02.001 Fees for Impoundment.

A motion was made by Alderman Floyd and seconded by Alderman Lockhart to approve adopting an Ordinance, amending Article 2.02.001 Fees for Impoundment. With each Alderman voting AYE, the motion carried.

19-080

4. Discussion and possible action on a request to abandon a portion of S. Orpe Street.

A motion was made by Alderman Floyd and seconded by Alderman McIntosh to approve a request to abandon a portion of S. Orpe Street. With each Alderman voting AYE, the motion carried.

5. Discussion and possible action on the City Administrators Report.

- Code Compliance Update
- USDA Project Update
- Water Recreation Project Update
- Airport RAMP Grant Project
- Sanitation Update

MAYOR COMMENTS:

COUNCIL COMMENTS: Alderman Floyd told Administrator Dockery not to sweat the small stuff, it will all work out in the end. Alderman Jeffers encouraged David that even though his doobers are down, he does a great job for the city. Alderman McIntosh said that she was helping with posts on the Library's Facebook page and has discovered resources to help people who are shut in. She wants to get the information to the citizens and asked Council to like the page and invite others.

Adjournment:

There being no further business on the agenda, a motion was made by Alderman Floyd and seconded by Alderman Lockhart to adjourn the meeting at 9:12 p.m., with each Alderman voting AYE, the motion carried.

Sandy Skelton, Mayor

Attest:

Machiel Covey, City Secretary

City



Clarendon Volunteer Fire Department
119 South Sully Street at US Highway 287
P.O. Box 364
Clarendon, Texas 79226

RECEIPTS AND DISBURSEMENTS FOR FEBRUARY 2020

PAID IN MARCH

RECEIPTS

Donley County	\$	2,250.00
Ralph & Sharon Graves	\$	100.00

DISBURSEMENTS

!Jacob Hodge	\$	300.00
#Advanced Rescue Systems	\$	3,455.00
AEP-SWEPCO	\$	42.58
Casco Industries	\$	346.00
Floyd's Automotive Supply	\$	132.81
Greenlight Gas	\$	100.06
Taylor Diesel	\$	780.00
Welders Supply	\$	12.76
WTG Fuels	\$	218.09

TOTAL	\$	5,387.30
-------	----	----------

*= Dive Team Equipment
 ^= Paid from Relief Fund
 %= eDispatches
 #=Denotes paid with City Funds
 != Reimbursement for Parts or Supplies
 Funds paid by City to date= \$ 18000.00

TOTAL	\$	2,350.00
-------	----	----------

DONLEY COUNTY SHERIFF DEPT.

**SHERIFF CHARLES BLACKBURN
PO BOX 910
CLARENDON, TX 79226
806-874-3533 806-874-3458 FAX**

**DONLEY COUNTY
COMMISSIONER'S COURT REPORT**

MARCH 2020

CELLBLOCK ACTIVITY	093
STATION ACTIVITY	122
VISITATION	008
ARRESTS	009
OFFENSE REPORTS	016
TRAFFIC ACCIDENTS	003
TRAFFIC TICKETS	013
COLLEGE TICKETS	000
52'S TICKETS	058
TOTAL	071
EMS CALLS	069
FD CALLS	006
JAIL DAYS	222
MEALS	666

***STILL IN**

<u>OFFENSE/NAME</u>	<u>R/S</u>	<u>AGE</u>	<u>ARRESTED/RELEASED</u>	<u>DAYS SERVED</u>	
<u>CAPITOL MURDER</u>					
FIERRO, JARVIS	W/M	30	02-22-19/STILL IN	31	*
<u>EVADING MOTOR VEHICLE/UNLAWFUL POSS FIREARM FELON/POSS CS PG 2/TAMPERING W/EVIDENCE/FAIL TO ID FUGITIVE/POSS MARIJ <2OZ</u>					
HEARNS, DAMIEN	B/M	22	12-08-19/STILL IN	31	*
<u>INTOXICATED MANSLAUGHTER/INTOXICATED ASSAULT/DWI/DWLI/COLLIN CO WARRANT</u>					
FRAIS ARAGONEZ, DELFINO	W/M	51	12-12-19/STILL IN	31	*
<u>MTA-AGG ASSUALT W/DEADLY WEAPON</u>					
BERRY, ROBERT	W/M	30	02-03-20/STILL IN	31	*
<u>CRIMINAL MISCHIEF >\$750 <\$2500</u>					
BALLARD, STEVEN	B/M	31	02-19-20/STILL IN	31	*
<u>DWI 3^R OR MORE</u>					
SAUZAMEDA, OSCAR	W/M	56	03-22-20/03-23-20	02	
SANCHEZ, RICHARD	W/M	57	03-28-20-STILL IN	04	*
<u>ASSAULT PUBLIC SERVANT</u>					
SHANNON, CARL	B/M	62	12-30-19/03-11-20	11	
<u>TARRANT CO WARRANT/POSS MARIJUANA < 2OZ/POSS C/S PG 2 >1G <4G</u>					
HICKMAN, DEWIGHT	B/M	27	01-19-20/03-02-20	02	
<u>DWI 1ST/TAMPERING W/GOVT RECORDS/INS HOLD</u>					
GURROLA-MEDRANO, GUADALUPE	W/M	33	01-25-20/03-04/20	04	
<u>MTA-POSS C/S</u>					
ESTRADA, CRYSTAL	W/F	25	03-04-20/03-20-20	17	
<u>POSS MARIJUANA <2OZ</u>					
DELIA, JORDAN	W/M	28	03-04-20/03-05-20	02	
<u>POSS MARIJUANA <2OZ/DWI 1ST</u>					
EDWARDS, CARL	B/M	24	03-06-20/03-07-20	02	
<u>POSS C/S PG 1 <1G/POSS MARIJUANA <2OZ</u>					
WILLIAMS, LAQUEEASHA	B/F	25	03-10-20/03-11-20	02	
LEE, ALEXIZ	B/F	24	03-10-20/03-11-20	02	

DWI 1ST

WATSON, WILLIAM W/M 35 03-16-20/03-24-20 09

MONTGOMERY COUNTY WARRANT

DEWS, BLAKE W/M 30 03-16-20/03-25-20 10

FY 2019-2020	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	TOTALS	FY 2019 2020
Patron Count	1468	1322	1542	1620	1625	1125								8702
Petty Cash Spent	117.73	49.61	70.79	59.42	62.27	62.46								472.28
Tutors	0	0	0	0	0	0								0
Students	0	0	0	0	0	0								0
Circulation	884	865	945	947	886	567								4094
Computer Use	214	154	158	169	179	98								972
References	29	25	15	20	22	20								131
New Cards	10	1	6	4	4	4								29
Repl. Cards	0	0	0	0	0	0								0
Adult Programs	18	31	17	24	22	11								123
Adult Attendees	146	165	151	215	215	155								1047
Juvenile Programs	6	4	5	4	4	3								26
Adult Attendees	20	15	6	6	5	4								56
Juvenile Attendees	37	25	20	15	16	10								123
Hours Open	184	144	160	168	160	120								936
e books	25	25	25	32	30	32								169
kindle	15	15	20	19	15	16								100
Periodicals	15	15	15	15	15	15								90
ILL's In	1	0	4	0	1	0								6
ILL's Out	10	7	1	9	7	3								37
IRS Questions	0	0	0	0	3	5								8
Volunteer hours	0	8	8	0	0	0								16
Total Circ. Count	884	865	945	947	886	567								5094
Total Juv. Count	47	57	39	37	35									215

JUDGE TOMMY WALDROP

Municipal Court

P.O. Box 843

Clarendon, Texas 79226

t.waldrop@cityofclarendontx.com

Phone: 806-874-1448

Fax: 806-874-5136

Municipal Court Report for March 2020

Expired Registration	1
Failed to Yield Right of Way	2
No Driver's License	2
No Head Lamp	1
No Insurance	1
Speeding	11
Use of Unapproved Equipment	1
Total Fines Collected	\$1650.50
Kept by City	\$ 820.75
Remitted to State	\$ 829.75

CODE COMPLIANCE REPORT FOR MARCH 2020

DATE	NAME	ADDRESS	OPEN/CLOSED	COMMENTS
2/15/2014	Lewis House	602 S Bugbee	Open	9/31 They are keeping the yard mowed. 10/31 No progress on this property.
				11/15 Doing some dirt work on the south side of house.
				12/31/2017 No progress.3/7 Her Son Passed away
				2/2 One of the garage doors fell off, they moved it inside.
				4/6 No Progress.
6/5/2017	Orin McCrary	E Front St. & N McClelland St.	Open	6/5 Placed a condemnation sign on the burned house. 6/6 Judge Waldrop mailed a cert. letter, No response 10/27 Mail a 2nd letter to Doug McCary (Son) Not the owner. 11/2 Mailed a letter to Kathy Shields, (Not the owner.) 12/31 Owner is unknown at this time.
12/14/2018	CC Rich Estate	313 E Browning	Open	8/11 Inspected the property, the house is in disrepair. The porch, roof, paint and windows are in bad shape this is only what I can see from the outside. the front and back yards are overgrown with weeds. We mailed a letter to Mrs. Mina Ivey about the house, she came the next day, said it was her deceased father's. She had been living there and had recently moved out. 12/31 Unable to find anyone to claim ownership. 2/13 Miss. Ivey came in and spoke to Mr. Dockery. Started building a file on this house due to house being caught up on taxes
				Started building a file on this house due to house being caught up on taxes
				Put door knocker on house it will be final 2/4/2019. Sent certified letter and get ready to go Building Standards Commission. Put out a bid to get property cleaned up 2/6/2019 will close on 2/12/2019.

DATE	NAME	ADDRESS	OPEN/CLOSED	COMMENTS
12/14/2018	CC Rich Estate	313 E Browning	Open	Property was cleaned up a lein has been put on the property. Was mailed a notice of public hearing on 3/11/2019 to appear on 4/18/2019.
				Failed to show up for meeting was sent a certified letter stating she must get the property in compliance in 60 days. BSC Gave 30 more days to complete the task. She did come down and pay the lein off.
7/13/2018	Lester Petty	122 East 2nd	Open	Sent a certified letter on dangerous Structure.
11/14/2018	Amy Johnson	210 South Goodnight	Open	Started building a file on this house due to house being caught up on taxes
				Certified letter has been sent and returned. Start of next month will put out bid and a lien can be filed on it. Then go in front of the Building Standards Commission. Bid sent out on 2/6/2019 and will close on 2/12/2019.
				property has been cleaned. Lein has been placed property.
12/14/2018	Curt Moore	415 East Burkhead	Open	Started building a file on this house due to house being caught up on taxes
				Waiting on certified letter to be returned so we can get a lien on this house
				. Lien has been placed on this property 2/6/2019.
1/25/2019	William Shults	902 East 3rd	Open	Started building a file on this house due to house being caught up on taxes
				Put door knocker on house it will be final 2/4/2019. Letter has been sent.
				Got phone number tried to contact on 8/19/2019. Started over door knocker was placed on 9/10/2019 certified letter was sent 9/24/2019. Received
				9/26/2019. Will be inspected on 10/7/2019. Not In compliance filed formal complaint with Judge on 10/15/2019.
5/21/2019	Jaunita Alexander	623 East 2nd	Open	House has rubbish and a faulty roof and windows. Was sent a notice to appear at the Building Standard Commission on 6/27/2019. Was given 60 days to complete the task by BSC. House has been mowed & cleaned up.

ANIMAL CONTROL REPORT FOR MARCH 2020

DATE	NAME	ADDRESS	OPEN/CLOSED	COMMENTS
3/3/2020	Caleb Devenney	305 East White	Closed	Caught stray dog notified Cloes she took it Friday afternoon.
3/16/2020	Kenisha Butler	100 N. Sulley	Open	Meals on wheels complained of dogs at the government housing. I responded and picked up 4 dogs notified Cloes.
3/16/2020	Lumberyard		Open	Stray dog running down the street I picked him up posted picture caller claimed dog and took home.
3/16/2020	Constance Pennon	608 West 3rd Street	Open	Complained of stray cats. Set a trap. Caught 5 cat to date.
3/16/2020	Mary Ratton	610 West 3rd Street	Open	Complained of stray cats. Set a trap. No luck
3/19/2020		70 south	Closed	Picked up dead cat on road and disposed of it.
3/24/2020	Heather King	820 S. Parks	Closed	Called and stated her horse colt had died. We relocated it.
3/24/2020	Amy Holt	1012 East 2nd	Open	Billy Curry's dog bit Emily Martin who is 11 years old. The bite was minor and she received minor first aid. Rabies shots are good and DVM Matt Halsey placed the dog on 10 day home confinement Which will end 4/3/2020.
3/25/2020	Allsup	805 West 2nd	Closed	Picked up dead cat on road and disposed of it.
3/25/2020	Allsup	805 West 2nd	Closed	Called and complained of a dead coyote in dumpster I responded Wyley was in there I removed him and relocated him.
3/27/2020	Brandon Goodwin	207 S. Carhart	Closed	Had complaint of dog went and caught and impounded the dog Mr. Goodwin came and payed the impoundment fee and took his dog home.
3/30/2020		811 S. Koogle	Closed	Reported skunk in backyard responded and relocated the skunk.

Agenda Item # 2
For Council Action
April 9, 2020

To: Honorable Mayor and
Members of the City Council

From: David Dockery, City Administrator

Subject: Discussion and possible action on the Council Report (List of
Bills).

Background: This is a list of all bills paid in the previous month from the
General and Enterprise Fund.

Recommendation: Approve the Council Report.

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT			
NON-DEPARTMENTAL	GENERAL FUND	DONLEY COUNTY STATE BANK	FEDERAL TAX DEPOSIT	650.19			
			FEDERAL TAX DEPOSIT	737.02			
		FICA DEPOSIT	576.84				
		FICA DEPOSIT	685.09				
		MEDICARE DEPOSIT	134.90				
		MEDICARE DEPOSIT	160.21				
		UNIFIRST	JEAN UPGRADE WRANGLER	17.44			
			JEAN UPGRADE WRANGLER	17.41			
		TEXAS MUNICIPAL RET. SYS	RETIREMENT CONTRIBUTIONS	612.59			
			RETIREMENT CONTRIBUTIONS	667.23			
		COMPTROLLER OF PUBLIC ACC AFLAC	GARBAGE SALES TAX - FEB 20	1,860.35			
			CRITICAL CARE I/S	64.32			
		TML HEALTH BENEFITS POOL	ACCIDENT ADVANTAGE A36000	14.28			
			ACCIDENT ADVANTAGE A36000	14.28			
			DENTAL - 1	70.12			
			DENTAL - 1	70.12			
			HEALTH-EMPLOYEE CONTRIBUTE	111.49			
			HEALTH-EMPLOYEE CONTRIBUTE	111.38			
			LIFE DEPANDANT	2.76			
			VISION - 1	25.00			
			VISION - 1	25.00			
			TOTAL:	6,499.38			
		STREET	GENERAL FUND	FLOYD'S AUTOMOTIVE	BAT TY WIRE	4.08	
TRAILER BALL	14.40						
DONLEY COUNTY STATE BANK	SPRAY TRUCK REPAIR			47.59			
	GRADER TIRE X2, LOADER TIR			231.85			
J & W LUMBER	BATTERY, TERMINAL, CARBURETO			406.64			
	FICA DEPOSIT			53.92			
	FICA DEPOSIT			57.84			
	MEDICARE DEPOSIT			12.61			
	MEDICARE DEPOSIT			13.53			
	CONCRETE MIX			6.30			
	CORD HOOK, SHOVEL			14.28			
	TAPE, SCREW DRIVER, SURVEY			24.17			
	UNIFORMS X 1			47.13			
	119 1/2 S. SULLY			26.43			
SOUTHWESTERN ELECTRIC POWER	STREET LIGHTS			3,914.52			
	RETIREMENT CONTRIBUTIONS			17.55			
TEXAS MUNICIPAL RET. SYS	RETIREMENT CONTRIBUTIONS			18.78			
	FUEL			575.86			
GASCARD	FUEL			125.12			
	STARTER REPAIR			221.06			
WTG FUELS, INC.	ALTERNATOR REPAIR			296.22			
	HEALTH RENEWAL X 1			24.89			
GRAND BATTERY & ELECTRIC	HEALTH INSURANCE			588.39			
	LIFE INSURANCE			2.07			
TML HEALTH BENEFITS POOL	CURB REPAIR @ COURTHOUSE			2,400.00			
	3/01/2020 - 3/31/2020			1,853.52			
DARRELL CHANDLER	TOTAL:			10,948.97			
**PAYROLL EXPENSES	FINANCE/ACCOUNTING			GENERAL FUND	DONLEY COUNTY STATE BANK	FICA DEPOSIT	154.05
						FICA DEPOSIT	180.83
TEXAS MUNICIPAL RET. SYS	MEDICARE DEPOSIT			36.03			
	MEDICARE DEPOSIT			42.29			
	RETIREMENT CONTRIBUTIONS			50.76			

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			RETIREMENT CONTRIBUTIONS	57.97
		WESTGATE COMPUTERS	COMPUTER MX	90.00
		TML HEALTH BENEFITS POOL	HEALTH RENEWAL X 2	49.78
			HEALTH INSURANCE	1,331.64
			LIFE INSURANCE	4.68
		A-1 BUSINESS FORMS	DEPOSIT RECEIPTS X 250	155.19
		**PAYROLL EXPENSES	3/01/2020 - 3/31/2020	5,620.36
			TOTAL:	7,674.02
TAX OFFICE	GENERAL FUND	DONLEY APPRAISAL DISTRICT	2ND QTR PYMT	4,083.75
			TOTAL:	4,083.75
MAYOR & CITY COUNCIL	GENERAL FUND	CLARENDON ENTERPRISE	ANNUAL SUBSCRIPTION	30.00
			POOL MGR AD 2/6	15.00
			POOL MGR AD 2/13	15.00
			OFFICE ASSIST AD 2/20	19.60
			OFFICE ASSIST AD 2/27	19.60
		CLARENDON CHAMBER OF COMMERCE	ANNUAL DUES	75.00
			TOTAL:	174.20
AIRPORT	GENERAL FUND	J & W LUMBER	SEALANT, PLYWOOD	26.48
		GREENBELT ELECTRIC COOP.	ELECTRICITY	183.94
		MARY A. VORHEIS	CLEANING PILOTS LOUNGE	50.00
			TOTAL:	260.42
MUNICIPAL COURT	GENERAL FUND	DONLEY COUNTY STATE BANK	FICA DEPOSIT	43.33
			MEDICARE DEPOSIT	10.13
		SHELTON & SHELTON, PLLC	SOLID WASTE BIDDING	607.50
			SHERIFFS CONTRACT	337.50
			MISC LEGAL ISSUES	180.00
			SURITY COMPANY-LA FULLER	562.50
		VISA	ANNUAL TRAINING	200.00
		AMA-TECHTEL	MUN. COURT - PHONE & INTER	60.00
			MUN. COURT - PHONE & INTER	60.00
			MUN. COURT - PHONE & INTER	135.00
		WESTGATE COMPUTERS	COMPUTER MX	90.00
		**PAYROLL EXPENSES	3/01/2020 - 3/31/2020	698.80
			TOTAL:	2,984.76
FIRE DEPARTMENT	GENERAL FUND	DONLEY COUNTY STATE BANK	FICA DEPOSIT	10.83
			MEDICARE DEPOSIT	2.53
		CLARENDON FIRE DEPT	2ND QTR PYMT	4,500.00
		**PAYROLL EXPENSES	3/01/2020 - 3/31/2020	174.70
			TOTAL:	4,688.06
CODE COMPLIANCE	GENERAL FUND	DONLEY COUNTY STATE BANK	FICA DEPOSIT	77.66
			FICA DEPOSIT	77.66
			MEDICARE DEPOSIT	18.16
			MEDICARE DEPOSIT	18.16
		LOWE'S	TOWEL	11.99
			ICE X4	7.16
		VERIZON WIRELESS	CELL PHONE - GRETT	62.20
		UNIFIRST	UNIFORMS X 1	20.13
		SOUTHWESTERN ELECTRIC POWER	ANIMAL CONTROL	5.40
		TEXAS MUNICIPAL RET. SYS	RETIREMENT CONTRIBUTIONS	24.55
			RETIREMENT CONTRIBUTIONS	24.55

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		GASCARD	FUEL	132.44
		DOLLAR GENERAL - REGIONS 410526	ANIMAL FOOD	34.35
			WATER	5.00
		WESTGATE COMPUTERS	COMPUTER MX	90.00
		TML HEALTH BENEFITS POOL	LIFE INSURANCE	2.34
		AMARILLO NATIONAL BANK	FILE TAX DEED X 4	41.14
		**PAYROLL EXPENSES	3/01/2020 - 3/31/2020	2,445.12
			TOTAL:	3,098.01
CITY HALL	GENERAL FUND	DONLEY COUNTY STATE BANK	RETURN PARTS FOR SEWER MAC	9.90
		LOWE'S	EMK BRFK 1/25, OJ, MILK, B	17.19
			ADAPTER & GLOVES	7.97
		J & W LUMBER	REMODELING SUPPLIES	314.20
		UNIFIRST	SERVICE MATS X 2	48.80
		SOUTHWESTERN ELECTRIC POWER	313 S. SULLY	137.46
			119 S. SULLY	168.94
		SHELTON & SHELTON, PLLC	CERT LETTER FEES	14.80
		U S POSTAL SERVICE	APRIL BILLING X906	257.95
		GODFREY PEST CONTROL	PEST CONTROL	125.00
		GREENLIGHT GAS	119 S SULLY	305.32
			313 S SULLY	163.93
		VISA	BATHROOM MIRROR	70.34
			METER AND CERT LETTER X2	215.80
			OPEN HOUSE SUPPLIES	48.15
			COFFEE POT & COASTERS	81.89
		AMA-TECHTEL	CITY HALL - PHONE	82.00
			CITY HALL - PHONE	165.00
			CITY HALL - PHONE	90.00
		DOLLAR GENERAL - REGIONS 410526	PINE SOL X2, ENDUST X2	14.00
			KLEENEX & CANDY	16.40
		WESTGATE COMPUTERS	DAVID-COMPUTER, MONITOR X2	1,063.50
		MARY A. VORHEIS	CLEANING CITY HALL	150.00
		XEROX CORPORATION	COPIER LEASE	132.09
			COLOR COPIES X 1136	51.80
		AMARILLO NATIONAL BANK	EMP BRKFT-DONUTS 2/25	15.00
			CANVASES X4, LIGHT BULBS	257.02
		J & J RENTALS	CAT MINI EX	375.00
			TOTAL:	4,399.45
LIBRARY	GENERAL FUND	DONLEY COUNTY STATE BANK	FICA DEPOSIT	120.30
			FICA DEPOSIT	121.99
			MEDICARE DEPOSIT	28.13
			MEDICARE DEPOSIT	28.52
		SOUTHWESTERN ELECTRIC POWER	215 S. KEARNEY	157.42
		TEXAS MUNICIPAL RET. SYS	RETIREMENT CONTRIBUTIONS	23.61
			RETIREMENT CONTRIBUTIONS	23.61
		GODFREY PEST CONTROL	PEST CONTROL	125.00
		QUILL	INK CART X 5	169.95
		INGRAM BOOK COMPANY	BOOKS	107.61
		GREENLIGHT GAS	219 S KEARNEY	159.16
		AMA-TECHTEL	LIBRARY - PHONE & INTERNET	60.00
			LIBRARY - PHONE & INTERNET	60.00
			LIBRARY - PHONE & INTERNET	60.00
		WESTGATE COMPUTERS	COMPUTER MX	90.00
		GENERAL OFFICE SUPPLY	LABELS	55.97
		TML HEALTH BENEFITS POOL	LIFE 75/79	0.94

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		**PAYROLL EXPENSES	3/01/2020 - 3/31/2020	4,052.86
			TOTAL:	5,445.07
ADMINSTRATION	GENERAL FUND	DONLEY COUNTY STATE BANK	FICA DEPOSIT	170.91
			FICA DEPOSIT	192.61
			MEDICARE DEPOSIT	39.97
			MEDICARE DEPOSIT	45.05
		VERIZON WIRELESS	CELL PHONE - DAVID	62.20
		TEXAS MUNICIPAL RET. SYS	RETIREMENT CONTRIBUTIONS	55.06
			RETIREMENT CONTRIBUTIONS	61.92
		WESTGATE COMPUTERS	COMPUTER MX	90.00
		TML HEALTH BENEFITS POOL	HEALTH RENEWAL X 1	24.89
			HEALTH INSURANCE	665.82
			LIFE INSURANCE	2.34
		**PAYROLL EXPENSES	3/01/2020 - 3/31/2020	5,968.22
			TOTAL:	7,329.21
DEBT SERVICE/TRANSFER-	GENERAL FUND	CLARENDON ECONOMIC DEVELOPMENT CORP.	.5% SALES TAX	7,024.88
		TEXPOOL	AAF - COMMUNITY FUND	31,850.00
		STREET MAINTENANCE FUND	.25% SALES TAX	3,512.44
			TOTAL:	42,387.32
NON-DEPARTMENTAL	ENTERPRISE FUND	DONLEY COUNTY STATE BANK	FEDERAL TAX DEPOSIT	747.72
			FEDERAL TAX DEPOSIT	774.47
			FICA DEPOSIT	745.34
			FICA DEPOSIT	752.85
			MEDICARE DEPOSIT	174.32
			MEDICARE DEPOSIT	176.09
		UNIFIRST	JEAN UPGRADE WRANGLER	19.52
			JEAN UPGRADE WRANGLER	19.55
			JEAN UPGRADE	6.16
			JEAN UPGRADE	6.16
			P/T JEAN UPGRADE 7 PAIR	3.92
			P/T JEAN UPGRADE 7 PAIR	3.92
		TEXAS MUNICIPAL RET. SYS	RETIREMENT CONTRIBUTIONS	841.76
			RETIREMENT CONTRIBUTIONS	846.36
		AFLAC	ACCIDENT INSURANCE	12.24
			ACCIDENT INSURANCE	12.24
			GI SHORT-TERM DISABILITY	15.12
			GI SHORT-TERM DISABILITY	15.12
		TEXAS CHILD SUPPORT SDU	131326362015514097 W. COX	143.08
			131326362015514097 W. COX	143.08
		TML HEALTH BENEFITS POOL	DENTAL - 1	52.59
			DENTAL - 1	52.59
			HEALTH-EMPLOYEE CONTRIBUTE	203.99
			HEALTH-EMPLOYEE CONTRIBUTE	204.10
			LIFE DEPENDANT	8.28
			VISION - 1	31.25
			VISION - 1	31.25
			TOTAL:	6,043.07
WATER	ENTERPRISE FUND	FLOYD'S AUTOMOTIVE	FUEL LINE	6.66
			FILTER,OIL,ST FLUID,BLADES	130.71
		DONLEY COUNTY STATE BANK	TRUCK INSPECTION	7.50
			FICA DEPOSIT	222.51
			FICA DEPOSIT	219.67

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE DEPOSIT	52.03
			MEDICARE DEPOSIT	51.38
		LOWE'S	PIPE CLAMP X3	23.97
			BROOM CORN WARE	11.99
			WATER	2.28
		GREENBELT WATER AUTHORITY	4,055 @ \$0.9908, \$12,415.8	16,433.51
		VERIZON WIRELESS	CELL PHONE - JOHN	31.10
		J & W LUMBER	FILL VALVE	7.49
			RECIP BLADE	2.49
			PADLOCK X14	173.36
			PAINT, KEY, BROOM, CONCRET	76.92
			CONDUIT, CLAMP, VALVE, PIPE, G	421.50
		UNIFIRST	UNIFORMS X 2	38.49
		SOUTHWESTERN ELECTRIC POWER	601 S. SULLY	4.45
			401 N. SULLY	4.52
			723 S PARKS	6.29
			408 S. KEARNEY	35.44
		TEXAS MUNICIPAL RET. SYS	RETIREMENT CONTRIBUTIONS	71.09
			RETIREMENT CONTRIBUTIONS	70.20
		GASCARD	FUEL	209.90
		MORRISON SUPPLY	METER BOX EXTENTION X4	81.82
		GREENLIGHT GAS	105 S PARKS	197.22
		VISA	XTRA STORAGE	2.99
		WTG FUELS, INC.	FUEL	34.20
		AMA-TECHTEL	WATER- PHONE & INTERNET	20.00
			WATER- PHONE & INTERNET	20.00
			WATER- PHONE & INTERNET	20.00
		WESTGATE COMPUTERS	COMPUTER MX	45.00
		TML HEALTH BENEFITS POOL	HEALTH RENEWAL X 1	24.89
			HEALTH INSURANCE	743.25
			LIFE INSURANCE	4.18
		**PAYROLL EXPENSES	3/01/2020 - 3/31/2020	<u>7,402.63</u>
			TOTAL:	26,861.85
WASTEWATER	ENTERPRISE FUND	FLOYD'S AUTOMOTIVE	FLEX HOSE, GREASE GUN, MYST	47.06
			GLOVES	27.13
		DONLEY COUNTY STATE BANK	FICA DEPOSIT	154.03
			FICA DEPOSIT	163.23
			MEDICARE DEPOSIT	36.03
			MEDICARE DEPOSIT	38.18
		VERIZON WIRELESS	CELL PHONE - ON-CALL	15.85
			CELL PHONE - JOHN	31.10
		J & W LUMBER	SCREW GUIDE, MLT SCREW	5.22
			CONCRETE, PLUG, ADAPT, PVC DW	206.42
		UNIFIRST	UNIFORMS X 2	56.61
		SOUTHWESTERN ELECTRIC POWER	400 W. FRONT	31.73
			323 E. WHITE	6.13
			111 S. PARKS	53.67
		TEXAS MUNICIPAL RET. SYS	RETIREMENT CONTRIBUTIONS	50.64
			RETIREMENT CONTRIBUTIONS	53.55
		GASCARD	FUEL	209.90
		MORRISON SUPPLY	48" MANHOLE, RING, LID	1,429.43
		GREENLIGHT GAS	105 S PARKS	197.22
		WTG FUELS, INC.	FUEL	34.20
		AMA-TECHTEL	WASTEWATER- PHONE & INTERN	20.00
			WASTEWATER- PHONE & INTERN	20.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			WASTEWATER- PHONE & INTERN	20.00
		WESTGATE COMPUTERS	COMPUTER MX	45.00
		ANA-LAB CORP.	MONTHLY SAMPLING X2	62.00
		PATTERSON EQUIPMENT	HOSE GUIDES X2,OVERHAUL KI	667.25
		TML HEALTH BENEFITS POOL	HEALTH RENEWAL X 2	49.78-
			HEALTH INSURANCE	1,331.64
			LIFE INSURANCE	5.45
		SPEEDS TIRE UNLIMITED	TIRE REPAIR	10.00
		**PAYROLL EXPENSES	3/01/2020 - 3/31/2020	5,394.59
			TOTAL:	10,373.48
SANITATION	ENTERPRISE FUND	FLOYD'S AUTOMOTIVE	FUSES	2.65
			WELDING RODS	28.70
			TRUCK INSPECTION	7.00
		DONLEY COUNTY STATE BANK	TRUCK INSPECTION	7.50
			FICA DEPOSIT	368.80
			FICA DEPOSIT	369.95
			MEDICARE DEPOSIT	86.26
			MEDICARE DEPOSIT	86.53
		LOWE'S	PIK TIK X2	63.98
			DUCT FLEX, CLAMP HOSE X4	25.35
			MONOFILL SIGNS	9.98
		VERIZON WIRELESS	CELL PHONE - JOE	15.85
		J & W LUMBER	SAW BLADES	27.99
			SAFETY HASP	9.58
			MONOFILL SUPPLIES	4.79
		UNIFIRST	UNIFORMS X 4	109.41
		WELDERS SUPPLY	OXYGEN COMPRESSED	25.98
			CYLINDER X3	25.52
		SOUTHWESTERN ELECTRIC POWER	100 N. KOOGLE	14.85
			402 W. FRONT	52.36
		TEXAS MUNICIPAL RET. SYS	RETIREMENT CONTRIBUTIONS	113.96
			RETIREMENT CONTRIBUTIONS	113.24
		GASCARD	FUEL	1,532.20
		GREENLIGHT GAS	400 W FRONT	250.30
		PANHANDLE ROAD & FIELD	PURGE VALVE	88.33
		VISA	GAINES - LUNCH X 2	15.74
		WTG FUELS, INC.	FUEL	303.22
		AMA-TECHTEL	SANITATION - PHONE & INTER	40.00
			SANITATION - PHONE & INTER	40.00
			SANITATION - PHONE & INTER	40.00
		DOLLAR GENERAL - REGIONS 410526	COFFEE & TISSUE	17.45
		WESTGATE COMPUTERS	COMPUTER MX	90.00
		WOOTTEN'S NAPA	GL/CLNR, TOWELS	8.28
			UNIV CEMENT	9.99
			GL/CLNR, TOWELS	8.28
			SEAL TAPE,ADHESIVE	27.78
			BAT CBL TERM, LUB MOTOR AS	14.48
			PWR ST FLD,DEXRON,ANTFRZ,L	91.67
		TML HEALTH BENEFITS POOL	HEALTH RENEWAL X 1	99.54-
			HEALTH INSURANCE	2,663.28
			LIFE AGE 80 AND UP	0.70
			LIFE INSURANCE	7.02
		ZONAR SYSTEMS	VIRTUAL TECH - ANNUAL FEE	126.00
		AMARILLO NATIONAL BANK	GAINES MSW TRAINING, HOTEL	772.10

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		**PAYROLL EXPENSES	3/01/2020 - 3/31/2020	<u>12,240.14</u>
			TOTAL:	19,857.65
DEBT SERVICE/TRANSFERS	ENTERPRISE FUND	TEXPOOL	USDA 829 ACCTS-FEB 20	<u>8,290.00</u>
			TOTAL:	8,290.00

===== FUND TOTALS =====

10	GENERAL FUND	99,972.62
17	ENTERPRISE FUND	71,426.05

	GRAND TOTAL:	171,398.67

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 99-GENERAL FUND
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 3/01/2020 THRU 3/31/2020
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: YES
EXPENSE TYPE: GROSS
CHECK DATE: 3/01/2020 THRU 3/31/2020

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: C O U N C I L R E P O R T MARCH 2020
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

Agenda Item # 3
For Council Action
April 9, 2020

To: Honorable Mayor and
Members of the City Council

From: David Dockery, City Administrator

Subject: Discussion and possible action on the Statement of Revenue
and Expense.

Background: This report shows where we are with our budget. It breaks
down current month, year to date, and percentage of budget
spent.

Recommendation: Approve the Statement of Revenue and Expense.

10 -GENERAL FUND
FINANCIAL SUMMARY

STATEMENT OF REVENUE & EXPENSES
AS OF: MARCH 31ST, 2020

50.00% OF FISCAL YEAR COMPLETED

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMBRANCE	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
	ALL REVENUES	1,288,582.00	107,825.69	809,945.80	62.86	0.00	478,636.20
	*** TOTAL REVENUES ***	1,288,582.00	107,825.69	809,945.80	62.86	0.00	478,636.20
<u>EXPENDITURE SUMMARY</u>							
	STREET	170,430.00	10,948.97	52,882.94	31.03	0.00	117,547.06
	FINANCE/ACCOUNTING	147,615.00	7,674.02	85,869.01	58.17	0.00	61,745.99
	TAX OFFICE	21,810.00	4,083.75	8,167.50	37.45	0.00	13,642.50
	MAYOR & CITY COUNCIL	9,900.00	174.20	3,260.06	32.93	0.00	6,639.94
	AIRPORT	4,775.00	260.42	1,308.04	27.39	0.00	3,466.96
	LAW ENFORCEMENT	159,275.00	0.00	79,848.00	50.13	0.00	79,427.00
	MUNICIPAL COURT	29,100.00	2,984.76	14,146.97	48.62	0.00	14,953.03
	FIRE DEPARTMENT	22,235.00	4,688.06	10,383.36	46.70	0.00	11,851.64
	CODE COMPLIANCE	66,855.00	3,098.01	20,542.37	30.73	0.00	46,312.63
	CITY HALL	138,200.00	4,399.45	125,114.47	90.53	0.00	13,085.53
	LIBRARY	80,900.00	5,445.07	36,640.62	45.29	0.00	44,259.38
	ADMINISTRATION	98,595.00	7,329.21	47,458.56	48.13	0.00	51,136.44
	PARKS	9,550.00	0.00	1,081.18	11.32	0.00	8,468.82
	POOL	47,325.00	0.00	0.00	0.00	0.00	47,325.00
	DEBT/SERVICE/TRANSFER-GF	285,600.00	42,387.32	210,243.99	73.61	0.00	75,356.01
	*** TOTAL EXPENDITURES ***	1,292,165.00	93,473.24	696,947.07	53.94	0.00	595,217.93
	REVENUES OVER (UNDER) EXPENDITURES	(3,583.00)	14,352.45	112,998.73	153.75-	0.00	(116,581.73)

STATEMENT OF REVENUE & EXPENSES

AS OF: MARCH 31ST, 2020

10 -GENERAL FUND

FIRE DEPARTMENT

50.00% OF FISCAL YEAR COMPLETED

DEPARTMENT EXPENDITURES

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMBRANCE	BUDGET BALANCE
57010	SALARIES	2,110.00	174.70	1,048.20	49.68	0.00	1,061.80
57012	FUEL & OPERATIONS SUBSIDY	18,000.00	4,500.00	9,000.00	50.00	0.00	9,000.00
57013	SIREN MAINTENANCE & REPAIR	500.00	0.00	0.00	0.00	0.00	500.00
57014	TRAVEL EXPENSE-SCHOOLS	300.00	0.00	0.00	0.00	0.00	300.00
57015	PAYROLL TAXES	175.00	13.36	80.16	45.81	0.00	94.84
57021	EMC TRAVEL	250.00	0.00	0.00	0.00	0.00	250.00
57022	EMC TRAINING	200.00	0.00	0.00	0.00	0.00	200.00
57023	AUDIT	300.00	0.00	255.00	85.00	0.00	45.00
57033	EMERGENCY SUPPORT	400.00	0.00	0.00	0.00	0.00	400.00
TOTAL FIRE DEPARTMENT		22,235.00	4,688.06	10,383.36	46.70	0.00	11,851.64

STATEMENT OF REVENUE & EXPENSES

AS OF: MARCH 31ST, 2020

10 -GENERAL FUND

CODE COMPLIANCE

50.00% OF FISCAL YEAR COMPLETED

DEPARTMENT EXPENDITURES

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMBRANCE	BUDGET BALANCE
57702	OVERTIME	500.00	0.00	91.70	18.34	0.00	408.30
57710	SALARY	32,910.00	2,445.12	15,893.28	48.29	0.00	17,016.72
57712	OFFICE SUPPLIES	80.00	7.16	143.88	179.85	0.00	63.88
57714	HEALTH & LIFE INSURANCE	80.00	2.34	14.04	17.55	0.00	65.96
57715	PAYROLL TAXES	2,530.00	191.64	1,250.85	49.44	0.00	1,279.15
57716	UNIFORMS/APPAREL	330.00	20.13	130.20	39.45	0.00	199.80
57717	MINOR APPARATUS/SM. TOOL	1,000.00	11.99	99.67	9.97	0.00	900.33
57718	CLEANING SUPPLIES	100.00	0.00	0.00	0.00	0.00	100.00
57719	GAS & OIL	2,420.00	132.44	888.00	36.69	0.00	1,532.00
57721	ORDINANCE CODIFICATION	300.00	0.00	0.00	0.00	0.00	300.00
57723	ATTORNEY FEES	2,000.00	41.14	41.14	2.06	0.00	1,958.86
57726	RETIREMENT	655.00	49.10	338.18	50.41	0.00	324.82
57727	MINOR SUPPLIES	200.00	0.00	0.00	0.00	0.00	200.00
57730	MOTOR VEHICLE REPAIRS	850.00	0.00	35.37	4.16	0.00	814.63
57731	EQUIPMENT REPAIRS	300.00	0.00	0.00	0.00	0.00	300.00
57732	DUES	150.00	0.00	0.00	0.00	0.00	150.00
57733	MEETINGS/TRAVEL EXP.	700.00	0.00	11.00	1.57	0.00	689.00
57734	TRAINING	300.00	0.00	0.00	0.00	0.00	300.00
57735	CELL PHONE	400.00	62.20	374.46	93.62	0.00	25.54
57736	POSTAGE	150.00	0.00	0.00	0.00	0.00	150.00
57737	COMPUTER MAINT. MONTHLY	1,380.00	90.00	540.00	39.13	0.00	840.00
57742	ANIMAL ADOPTION SERVICE	500.00	0.00	250.00	50.00	0.00	250.00
57743	PROF SERVICES/VETERINARY	500.00	0.00	25.00	5.00	0.00	475.00
57744	BUILDING IMPROVEMENTS	1,000.00	0.00	71.94	7.19	0.00	928.06
57745	CAGES	350.00	0.00	0.00	0.00	0.00	350.00
57746	CONTRACT MOWING	750.00	0.00	0.00	0.00	0.00	750.00
57747	CHEMICALS	220.00	0.00	0.00	0.00	0.00	220.00
57748	TRANQUILIZER GUN/AMMO	100.00	0.00	0.00	0.00	0.00	100.00
57749	FOOD FOR ANIMALS	375.00	34.35	113.24	30.20	0.00	261.76
57750	CONSUMABLES	125.00	5.00	16.00	12.80	0.00	109.00
57753	ELECTRICITY	100.00	5.40	26.74	26.74	0.00	73.26
57755	PRINTING EXPENSE	200.00	0.00	195.68	97.84	0.00	4.32
57756	SAFETY EQUIPMENT	300.00	0.00	0.00	0.00	0.00	300.00
57758	STRUCTURE DEMO	15,000.00	0.00	0.00	0.00	0.00	15,000.00
TOTAL CODE COMPLIANCE		66,855.00	3,098.01	20,542.37	30.73	0.00	46,312.63

STATEMENT OF REVENUE & EXPENSES

AS OF: MARCH 31ST, 2020

10 -GENERAL FUND

PARKS

50.00% OF FISCAL YEAR COMPLETED

DEPARTMENT EXPENDITURES

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMBRANCE	BUDGET BALANCE
59002	SAFETY EQUIPMENT	150.00	0.00	0.00	0.00	0.00	150.00
59007	TEMPORARY/SUMMER HELP	4,870.00	0.00	556.20	11.42	0.00	4,313.80
59010	UNIFORMS/APPAREL	125.00	0.00	0.00	0.00	0.00	125.00
59011	SMALL TOOLS	700.00	0.00	38.99	5.57	0.00	661.01
59012	CONSUMABLES	150.00	0.00	0.00	0.00	0.00	150.00
59013	FUEL AND OIL	350.00	0.00	8.64	2.47	0.00	341.36
59014	CHEMICALS/HERBICIDE/PESTICIDE	200.00	0.00	0.00	0.00	0.00	200.00
59015	PAYROLL TAXES	380.00	0.00	42.54	11.19	0.00	337.46
59016	RESTROOM MAINTENANCE	275.00	0.00	0.00	0.00	0.00	275.00
59017	EQUIPMENT/PARTS	500.00	0.00	434.81	86.96	0.00	65.19
59021	WEEDEATER	300.00	0.00	0.00	0.00	0.00	300.00
59022	BENCH	850.00	0.00	0.00	0.00	0.00	850.00
59027	PROFESSIONAL SERVICES	700.00	0.00	0.00	0.00	0.00	700.00
TOTAL PARKS		9,550.00	0.00	1,081.18	11.32	0.00	8,468.82

STATEMENT OF REVENUE & EXPENSES
AS OF: MARCH 31ST, 2020

17 -ENTERPRISE FUND

DEBT SERVICE/TRANSFERS

50.00% OF FISCAL YEAR COMPLETED

DEPARTMENT EXPENDITURES

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMBRANCE	BUDGET BALANCE
56702	TRANS-WATER TANK MX	8,000.00	0.00	0.00	0.00	0.00	8,000.00
56703	TRANS-GENERAL FUND	55,000.00	13,750.00	27,500.00	50.00	0.00	27,500.00
56704	TRANS-IMPROVEMENT FUND	94,050.00	7,933.60	48,395.40	51.46	0.00	45,654.60
56706	TRANS TO TEXPOOL	98,770.00	8,290.00	50,580.00	51.21	0.00	48,190.00
TOTAL DEBT SERVICE/TRANSFERS		255,820.00	29,973.60	126,475.40	49.44	0.00	129,344.60
*** TOTAL EXPENDITURES ***		1,251,390.00	87,066.58	545,765.12	43.61	0.00	705,624.88
REVENUES OVER (UNDER) EXPENDITURES		9,080.00	13,884.39	80,789.86	889.76	0.00	(71,709.86)

STATEMENT OF REVENUE & EXPENSES
AS OF: MARCH 31ST, 2020

20 -HOTEL/MOTEL BED TAX FUND
FINANCIAL SUMMARY

50.00% OF FISCAL YEAR COMPLETED

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMBRANCE	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
	ALL REVENUES	<u>154,830.00</u>	<u>497.65</u>	<u>28,755.74</u>	<u>18.57</u>	<u>0.00</u>	<u>126,074.26</u>
	*** TOTAL REVENUES ***	<u>154,830.00</u>	<u>497.65</u>	<u>28,755.74</u>	<u>18.57</u>	<u>0.00</u>	<u>126,074.26</u>
<u>EXPENDITURE SUMMARY</u>							
	MOTEL BED	<u>81,500.00</u>	<u>0.00</u>	<u>14,614.20</u>	<u>17.93</u>	<u>0.00</u>	<u>66,885.80</u>
	*** TOTAL EXPENDITURES ***	<u>81,500.00</u>	<u>0.00</u>	<u>14,614.20</u>	<u>17.93</u>	<u>0.00</u>	<u>66,885.80</u>
	REVENUES OVER (UNDER) EXPENDITURES	<u>73,330.00</u>	<u>497.65</u>	<u>14,141.54</u>	<u>19.28</u>	<u>0.00</u>	<u>59,188.46</u>

STATEMENT OF REVENUE & EXPENSES

AS OF: MARCH 31ST, 2020

20 -HOTEL/MOTEL BED TAX FUND

MOTEL BED

50.00% OF FISCAL YEAR COMPLETED

DEPARTMENT EXPENDITURES

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMBRANCE	BUDGET BALANCE
59801	CERTIFICATE OF OBLIGATION	27,500.00	0.00	0.00	0.00	0.00	27,500.00
59810	75% CEDC ADV. & PROM	33,625.00	0.00	9,241.90	27.49	0.00	24,383.10
59820	25% CHAMBER OF COMMERCE	20,375.00	0.00	5,372.30	26.37	0.00	15,002.70
TOTAL MOTEL BED		81,500.00	0.00	14,614.20	17.93	0.00	66,885.80
*** TOTAL EXPENDITURES ***		81,500.00	0.00	14,614.20	17.93	0.00	66,885.80
REVENUES OVER (UNDER) EXPENDITURES		73,330.00	497.65	14,141.54	19.28	0.00	59,188.46

STATEMENT OF REVENUE & EXPENSES
AS OF: MARCH 31ST, 2020

50 -COMMUNITY DEVELOPMENT FD
COMMUNITY DEVELOPMENT
DEPARTMENT EXPENDITURES

50.00% OF FISCAL YEAR COMPLETED

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMBRANCE	BUDGET BALANCE
59111	USDA LEGAL/BOND SERVICES	36,500.00	0.00	0.00	0.00	0.00	36,500.00
59112	USDA ENGINEERING SERVICES	215,380.00	0.00	108,640.56	50.44	0.00	106,739.44
59113	USDA CONTINGENCY	178,210.00	0.00	0.00	0.00	0.00	178,210.00
59114	USDA CONSTRUCTION	1,173,250.00	0.00	385,850.69	32.89	0.00	787,399.31
59138	USDA CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COMMUNITY DEVELOPMENT		1,603,340.00	0.00	494,491.25	30.84	0.00	1,108,848.75
*** TOTAL EXPENDITURES ***		1,603,340.00	0.00	494,491.25	30.84	0.00	1,108,848.75
REVENUES OVER (UNDER) EXPENDITURES		86,455.77	0.00	16,919.06	19.57	0.00	69,536.71

55 -ROLLING STOCK
FINANCIAL SUMMARY

STATEMENT OF REVENUE & EXPENSES
AS OF: MARCH 31ST, 2020

50.00% OF FISCAL YEAR COMPLETED

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMBRANCE	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
	ALL REVENUES	<u>27,646.00</u>	<u>3.19</u>	<u>7,504.68</u>	<u>27.15</u>	<u>0.00</u>	<u>20,141.32</u>
	*** TOTAL REVENUES ***	<u>27,646.00</u>	<u>3.19</u>	<u>7,504.68</u>	<u>27.15</u>	<u>0.00</u>	<u>20,141.32</u>
<u>EXPENDITURE SUMMARY</u>							
	ROLLING STOCK	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	*** TOTAL EXPENDITURES ***	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	REVENUES OVER (UNDER) EXPENDITURES	<u>27,646.00</u>	<u>3.19</u>	<u>7,504.68</u>	<u>27.15</u>	<u>0.00</u>	<u>20,141.32</u>

STATEMENT OF REVENUE & EXPENSES

AS OF: MARCH 31ST, 2020

55 -ROLLING STOCK

ROLLING STOCK

50.00% OF FISCAL YEAR COMPLETED

DEPARTMENT EXPENDITURES

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMBRANCE	BUDGET BALANCE
51208	WASTERWATER TRUCK	0.00	0.00	0.00	0.00	0.00	0.00
51209	2016 JOHN DEERE TRACTOR	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ROLLING STOCK		0.00	0.00	0.00	0.00	0.00	0.00
*** TOTAL EXPENDITURES ***		0.00	0.00	0.00	0.00	0.00	0.00
REVENUES OVER (UNDER) EXPENDITURES		27,646.00	3.19	7,504.68	27.15	0.00	20,141.32

56 -AIRPORT MAINTENANCE
FINANCIAL SUMMARY

STATEMENT OF REVENUE & EXPENSES
AS OF: MARCH 31ST, 2020

50.00% OF FISCAL YEAR COMPLETED

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMBRANCE	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
	ALL REVENUES	<u>118,710.20</u>	<u>3.22</u>	<u>18,695.67</u>	<u>15.75</u>	<u>0.00</u>	<u>100,014.53</u>
	*** TOTAL REVENUES ***	<u>118,710.20</u>	<u>3.22</u>	<u>18,695.67</u>	<u>15.75</u>	<u>0.00</u>	<u>100,014.53</u>
=====							
<u>EXPENDITURE SUMMARY</u>							
	AIRPORT MAINTENANCE	<u>118,710.20</u>	<u>0.00</u>	<u>337.50</u>	<u>0.28</u>	<u>0.00</u>	<u>118,372.70</u>
	*** TOTAL EXPENDITURES ***	<u>118,710.20</u>	<u>0.00</u>	<u>337.50</u>	<u>0.28</u>	<u>0.00</u>	<u>118,372.70</u>
=====							
	REVENUES OVER (UNDER) EXPENDITURES	<u>0.00</u>	<u>3.22</u>	<u>18,358.17</u>	<u>0.00</u>	<u>0.00</u>	<u>(18,358.17)</u>
=====							

STATEMENT OF REVENUE & EXPENSES
AS OF: MARCH 31ST, 2020

60 -IMPROVEMENT FUND
FINANCIAL SUMMARY

50.00% OF FISCAL YEAR COMPLETED

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMBRANCE	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
	ALL REVENUES	<u>94,050.00</u>	<u>7,933.60</u>	<u>48,395.40</u>	<u>51.46</u>	<u>0.00</u>	<u>45,654.60</u>
	*** TOTAL REVENUES ***	<u>94,050.00</u>	<u>7,933.60</u>	<u>48,395.40</u>	<u>51.46</u>	<u>0.00</u>	<u>45,654.60</u>
<u>EXPENDITURE SUMMARY</u>							
	COMMUNITY DEVELOPMENT	<u>94,050.00</u>	<u>24,024.00</u>	<u>48,395.40</u>	<u>51.46</u>	<u>0.00</u>	<u>45,654.60</u>
	*** TOTAL EXPENDITURES ***	<u>94,050.00</u>	<u>24,024.00</u>	<u>48,395.40</u>	<u>51.46</u>	<u>0.00</u>	<u>45,654.60</u>
	REVENUES OVER (UNDER) EXPENDITURES	<u>0.00</u>	<u>(16,090.40)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

STATEMENT OF REVENUE & EXPENSES

AS OF: MARCH 31ST, 2020

50.00% OF FISCAL YEAR COMPLETED

60 -IMPROVEMENT FUND
 COMMUNITY DEVELOPMENT
 DEPARTMENT EXPENDITURES

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMBRANCE	BUDGET BALANCE
59113	TRANS. TO GEN. FUND-STREET	94,050.00	24,024.00	48,395.40	51.46	0.00	45,654.60
	TOTAL COMMUNITY DEVELOPMENT	94,050.00	24,024.00	48,395.40	51.46	0.00	45,654.60
	*** TOTAL EXPENDITURES ***	94,050.00	24,024.00	48,395.40	51.46	0.00	45,654.60
	REVENUES OVER (UNDER) EXPENDITURES	0.00	(16,090.40)	0.00	0.00	0.00	0.00

65 -MUNICIPAL CT. LOCAL CONS
FINANCIAL SUMMARY

STATEMENT OF REVENUE & EXPENSES
AS OF: MARCH 31ST, 2020

50.00% OF FISCAL YEAR COMPLETED

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMBRANCE	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
	ALL REVENUES	<u>1,260.33</u>	<u>32.46</u>	<u>1,089.02</u>	<u>86.41</u>	<u>0.00</u>	<u>171.31</u>
	*** TOTAL REVENUES ***	<u>1,260.33</u>	<u>32.46</u>	<u>1,089.02</u>	<u>86.41</u>	<u>0.00</u>	<u>171.31</u>
<u>EXPENDITURE SUMMARY</u>							
	MUNICIPAL COURT	<u>260.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>260.00</u>
	*** TOTAL EXPENDITURES ***	<u>260.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>260.00</u>
	REVENUES OVER (UNDER) EXPENDITURES	<u>1,000.33</u>	<u>32.46</u>	<u>1,089.02</u>	<u>108.87</u>	<u>0.00</u>	<u>(88.69)</u>

STATEMENT OF REVENUE & EXPENSES

AS OF: MARCH 31ST, 2020

50.00% OF FISCAL YEAR COMPLETED

65 -MUNICIPAL CT. LOCAL CONS
MUNICIPAL COURT
DEPARTMENT EXPENDITURES

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMBRANCE	BUDGET BALANCE
56538	COMPUTER MAINT.	260.00	0.00	0.00	0.00	0.00	260.00
TOTAL MUNICIPAL COURT		260.00	0.00	0.00	0.00	0.00	260.00
*** TOTAL EXPENDITURES ***		260.00	0.00	0.00	0.00	0.00	260.00
REVENUES OVER (UNDER) EXPENDITURES		1,000.33	32.46	1,089.02	108.87	0.00	(88.69)

77 -POOL CONSTRUCTION
FINANCIAL SUMMARY

STATEMENT OF REVENUE & EXPENSES
AS OF: MARCH 31ST, 2020

50.00% OF FISCAL YEAR COMPLETED

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMBRANCE	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
	ALL REVENUES	<u>2,773,155.00</u>	<u>559,753.49</u>	<u>1,227,333.46</u>	<u>44.26</u>	<u>0.00</u>	<u>1,545,821.54</u>
	*** TOTAL REVENUES ***	<u>2,773,155.00</u>	<u>559,753.49</u>	<u>1,227,333.46</u>	<u>44.26</u>	<u>0.00</u>	<u>1,545,821.54</u>
<u>EXPENDITURE SUMMARY</u>							
	POOL CONSTRUCTION	<u>2,773,155.00</u>	<u>386,527.84</u>	<u>1,054,038.62</u>	<u>38.01</u>	<u>0.00</u>	<u>1,719,116.38</u>
	*** TOTAL EXPENDITURES ***	<u>2,773,155.00</u>	<u>386,527.84</u>	<u>1,054,038.62</u>	<u>38.01</u>	<u>0.00</u>	<u>1,719,116.38</u>
	REVENUES OVER (UNDER) EXPENDITURES	<u>0.00</u>	<u>173,225.65</u>	<u>173,294.84</u>	<u>0.00</u>	<u>0.00</u>	<u>(173,294.84)</u>

90 -USDA DEBT SERVICE
FINANCIAL SUMMARY

STATEMENT OF REVENUE & EXPENSES
AS OF: MARCH 31ST, 2020

50.00% OF FISCAL YEAR COMPLETED

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMBRANCE	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
	ALL REVENUES	<u>331,985.00</u>	<u>5.98</u>	<u>73,325.54</u>	<u>22.09</u>	<u>0.00</u>	<u>258,659.46</u>
	*** TOTAL REVENUES ***	<u>331,985.00</u>	<u>5.98</u>	<u>73,325.54</u>	<u>22.09</u>	<u>0.00</u>	<u>258,659.46</u>
=====							
<u>EXPENDITURE SUMMARY</u>							
	USDA DEBT SERVICE PYMT	<u>102,000.00</u>	<u>0.00</u>	<u>68,473.08</u>	<u>67.13</u>	<u>0.00</u>	<u>33,526.92</u>
	*** TOTAL EXPENDITURES ***	<u>102,000.00</u>	<u>0.00</u>	<u>68,473.08</u>	<u>67.13</u>	<u>0.00</u>	<u>33,526.92</u>
=====							
	REVENUES OVER (UNDER) EXPENDITURES	<u>229,985.00</u>	<u>5.98</u>	<u>4,852.46</u>	<u>2.11</u>	<u>0.00</u>	<u>225,132.54</u>
=====							

STATEMENT OF REVENUE & EXPENSES

AS OF: MARCH 31ST, 2020

50.00% OF FISCAL YEAR COMPLETED

90 -USDA DEBT SERVICE
 USDA DEBT SERVICE PYMT
 DEPARTMENT EXPENDITURES

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMBRANCE	BUDGET BALANCE
58101	USDA DEBT SERVICE PYMT	102,000.00	0.00	68,473.08	67.13	0.00	33,526.92
	TOTAL USDA DEBT SERVICE PYMT	102,000.00	0.00	68,473.08	67.13	0.00	33,526.92
*** TOTAL EXPENDITURES ***		102,000.00	0.00	68,473.08	67.13	0.00	33,526.92
	REVENUES OVER (UNDER) EXPENDITURES	229,985.00	5.98	4,852.46	2.11	0.00	225,132.54

95 -INTEREST & SINKING FUND
FINANCIAL SUMMARY

STATEMENT OF REVENUE & EXPENSES
AS OF: MARCH 31ST, 2020

50.00% OF FISCAL YEAR COMPLETED

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMBRANCE	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
	ALL REVENUES	<u>48,607.00</u>	<u>0.00</u>	<u>7,216.48</u>	<u>14.85</u>	<u>0.00</u>	<u>41,390.52</u>
	*** TOTAL REVENUES ***	<u>48,607.00</u>	<u>0.00</u>	<u>7,216.48</u>	<u>14.85</u>	<u>0.00</u>	<u>41,390.52</u>
=====							
<u>EXPENDITURE SUMMARY</u>							
	INTEREST AND SINKING	<u>48,607.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>48,607.00</u>
	*** TOTAL EXPENDITURES ***	<u>48,607.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>48,607.00</u>
=====							
	REVENUES OVER (UNDER) EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>7,216.48</u>	<u>0.00</u>	<u>0.00</u>	<u>(7,216.48)</u>
=====							

STATEMENT OF REVENUE & EXPENSES
AS OF: MARCH 31ST, 2020

95 -INTEREST & SINKING FUND
INTEREST AND SINKING
DEPARTMENT EXPENDITURES

50.00% OF FISCAL YEAR COMPLETED

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMBRANCE	BUDGET BALANCE
59550	USDA BOND PYMT	48,607.00	0.00	0.00	0.00	0.00	48,607.00
	TOTAL INTEREST AND SINKING	48,607.00	0.00	0.00	0.00	0.00	48,607.00
	*** TOTAL EXPENDITURES ***	48,607.00	0.00	0.00	0.00	0.00	48,607.00
	REVENUES OVER (UNDER) EXPENDITURES	0.00	0.00	7,216.48	0.00	0.00	(7,216.48)

96 -STREET MAINTENANCE
FINANCIAL SUMMARY

STATEMENT OF REVENUE & EXPENSES
AS OF: MARCH 31ST, 2020

50.00% OF FISCAL YEAR COMPLETED

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMBRANCE	BUDGET BALANCE
<u>REVENUE SUMMARY</u>							
	ALL REVENUES	<u>51,275.00</u>	<u>3,516.76</u>	<u>26,172.15</u>	<u>51.04</u>	<u>0.00</u>	<u>25,102.85</u>
	*** TOTAL REVENUES ***	<u>51,275.00</u>	<u>3,516.76</u>	<u>26,172.15</u>	<u>51.04</u>	<u>0.00</u>	<u>25,102.85</u>
<u>EXPENDITURE SUMMARY</u>							
	STREET MAINTENANCE	<u>51,250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>51,250.00</u>
	*** TOTAL EXPENDITURES ***	<u>51,250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>51,250.00</u>
	REVENUES OVER (UNDER) EXPENDITURES	<u>25.00</u>	<u>3,516.76</u>	<u>26,172.15</u>	<u>688.60</u>	<u>0.00</u>	<u>(26,147.15)</u>

STATEMENT OF REVENUE & EXPENSES
AS OF: MARCH 31ST, 2020

96 -STREET MAINTENANCE
STREET MAINTENANCE
DEPARTMENT EXPENDITURES

50.00% OF FISCAL YEAR COMPLETED

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMBRANCE	BUDGET BALANCE
59601	STREET REPAIRS	51,250.00	0.00	0.00	0.00	0.00	51,250.00
	TOTAL STREET MAINTENANCE	51,250.00	0.00	0.00	0.00	0.00	51,250.00
*** TOTAL EXPENDITURES ***		51,250.00	0.00	0.00	0.00	0.00	51,250.00
	REVENUES OVER (UNDER) EXPENDITURES	25.00	3,516.76	26,172.15	688.60	0.00	(26,147.15)

Agenda Item # 4
For Council Action
April 9, 2020

To: Honorable Mayor and
Members of the City Council

From: David Dockery, City Administrator

Subject: Discussion and possible action on approving the Law
Enforcement Contract with Donley County.

Background: The provisions of this agreement discussed at last meeting include, a 1.5% annual increase in service cost, and a term of 3 years with all other provisions remaining unchanged. Sheriff Blackburn and Commissioner White were in attendance and concurred with these conditions. The Commissioners Court will take action on this item at a later date.

Recommendation: Consider approval of Law Enforcement Contract.

AGREEMENT

THE STATE OF TEXAS

COUNTY OF DONLEY

For and in consideration of the covenants contained herein, the CITY OF CLARENDON ("CITY"), a municipal corporation, duly organized under the laws of the State of Texas and the COUNTY OF DONLEY, TEXAS ("COUNTY"), have entered into an agreement whereby the County shall provide the City with police protection, law enforcement, and incarceration of prisoners in consideration for certain sums to be paid by the City to the County. Said agreement is more specifically set out as follows:

I.

For and in consideration of the covenants of the City, as contained in this agreement, the County covenants and agrees to provide the City with police protection, law enforcement, and incarceration of prisoners as follows:

- A. The County (by and through its various officials and their subordinates), shall enforce all laws (including, but not limited to the laws, statutes and ordinances promulgated by the State of Texas, the County of Donley, and the City of Clarendon) that are applicable within the limits of the City, and in doing so, to provide continuous police protection within the limits of said City and for those persons residing therein. In addition to the aforementioned, the County shall provide any incarceration required for persons who shall violate any law, statute, or ordinance that is applicable within the limits of the City.
- B. The County shall provide, at its own expense, all personnel (including one Sheriff, four Sheriff's deputies and dispatchers), equipment and vehicles, upkeep and repairs of all equipment and vehicles, and facilities required to incarcerate prisoners as aforesaid.
- C. The County covenants and agrees that it shall defend, indemnify, and hold the City harmless from any loss, liability or damages it might incur as a result of any malfeasance or nonfeasance of any County official or any subordinate of any County official or the malfeasance or nonfeasance of the County in providing:
 - 1. Enforcement of the statute, ordinance, and laws within the limits of the City; or
 - 2. Police protection within the limits of the City; or

3. Incarceration for any person who has been or is accused of violating any statute, ordinance, or law applicable to the City.
- D. The County further covenants and agrees that the City shall not be responsible for the malfeasance or nonfeasance of the Sheriff (or his subordinates) in providing the City with continuous police protection, law enforcement, and/or incarceration of prisoners.

In this regard, it is specifically understood and agreed that the foregoing covenant by the County to indemnify the City shall also apply to any loss, liability, or damage the City might incur as a result of any malfeasance or nonfeasance of any County official (or any agent, employee, or subordinate of any County official) or by the County that results in a denial or breach of the civil rights of any individual.

II.

It is specifically understood and agreed that the terms of this agreement shall be for three (3) years and the County agrees that it shall provide the aforementioned law enforcement, police protection, and incarceration described herein, for said period, beginning on the 1st day of October 2020, and ending on the 30th day of September 2023. Anything herein to the contrary notwithstanding, it is the agreement of the parties that this agreement may be terminated by either party giving to the other party thirty (30) days written notice of termination. In the event that this agreement is terminated before the end of any quarterly payment period described in paragraph III, any portion of the quarterly installment paid by the City to the County shall be returned by the County to the City, on a prorated basis. All future payments shall cease.

III.

For and in consideration of the covenants of the County herein, and the prompt and proper execution of same by various County Officials (and their subordinates), the City covenants and agrees to pay the County the sum of One Hundred Sixty Thousand Three Hundred Eighty-Eight and No/100 Dollars (\$160,388.00) for the first year of this agreement, with a 1.5% increase per year for the term of this contract. Said sum to be paid in equal quarterly installments, with the first installment being due and payable on or before the 15th day of October, 2020 and like installments being due and payable on or before the 15th day of each succeeding quarter, until the total amount is paid.

IV.

This agreement is approved and accepted by the Sheriff of Donley County, Texas, as evidenced by his signature below. It is specifically provided that the County (by and through its various officials and their subordinates) shall enforce all ordinances promulgated by the City.

V.

All fines and court costs received by any Court within the County for violations of any and all City ordinances and Class C violations within the City shall be made payable to the City. All violations of any and all City ordinances and Class C violations within the City shall be filed in the Municipal Court for the City. Other than the aforementioned, all other fines received by any Court within the County for violations of any laws or statutes enforced by the County shall be retained by the County.

EXECUTED this _____ day of _____, 2020.

COUNTY OF DONLEY

By: _____
John Howard, County Judge

CITY OF CLARENDON, TEXAS

By: _____
Sandy Skelton, Mayor

APPROVED:

Charles Blackburn, Jr., Sheriff, Donley County

Agenda Item # 5
For Council Action
April 9, 2020

To: Honorable Mayor and
Members of the City Council

From: David Dockery, City Administrator

Subject: Discussion and possible action on approving any changes to
the Amended Disaster Declaration for the City of Clarendon.

Background: The Amended Disaster Declaration ordered by Mayor
Skelton requiring shelter-in -place along with exemptions for
essential businesses and services on April 2, 2020 for a term
of sixty (60) days. City Council to review the Order and
determine whether to amend.

Recommendation: Consider and provide direction for possible changes.

**FIRST AMENDED DISASTER DECLARATION FOR
CITY OF CLARENDON, TEXAS**

DATE ISSUED: April 2, 2020

WHEREAS, pursuant to Texas Government Code Section 418.108, City of Clarendon, Mayor Sandy Skelton issued a Disaster Declaration for public health emergency purposes on March 19, 2020 due to the novel coronavirus, designated as COVID-19; and

WHEREAS, symptoms of COVID-19 include fever, cough and shortness of breath, and can range from mild to severe illness, including death; and

WHEREAS, COVID-19 spreads between people who are in close contact with one another through respiratory droplets produced when an infected person coughs or sneezes; and

WHEREAS, on March 13, 2020, the President of the United States declared a state of emergency related to the outbreak of COVID-19; and

WHEREAS, on March 13, 2020, Texas Governor Greg Abbot declared a state of emergency related to the outbreak of COVID-19, certifying that COVID-19 poses an imminent threat of disaster in the state, suspended multiple state statutes and rules to promote social distancing protocols; and

WHEREAS, on March 30, 2020, the Donley County Judge and City of Clarendon Mayor received confirmation of cases of COVID-19 in the City of Clarendon.

WHEREAS, on March 16, 2020, Donley County Judge, John Howard, declared a local state of disaster in Donley County related to COVID-19; and

WHEREAS, on March 19, 2020, the Mayor of the City of Clarendon, Donley County, Texas declared a local state of disaster related to COVID-19 and the City Council adopted a resolution continuing the local state of disaster on March 26, 2020; and

WHEREAS, many of the citizens of the City of Clarendon are in close contact with persons located within Donley County; and

WHEREAS, on March 19, 2020, Texas Governor Greg Abbot declared a second state of emergency related to the outbreak of COVID-19 and ordered: (1) that every person in Texas shall avoid social gatherings in groups of more than 10 people; (2) that people are prohibited from eating or drinking at bars, restaurants and food courts (except by drive-thru, pickup or delivery); (3) that people shall not visit nursing homes or retirement or long-term care facilities unless to provide critical assistance; and (4) that all schools in Texas shall be closed until April 3, 2020; and

WHEREAS, gatherings of unidentifiable individuals without necessary mitigation for the spread of the virus may pose a risk for the spread of infectious disease; and

WHEREAS, the continued worldwide spread of the COVID-19 presents an imminent threat of widespread illness, which requires emergency action; and

WHEREAS, the City of Clarendon, Texas is taking extraordinary measures to prevent the spread of this potentially devastating disease in our community, and;

WHEREAS, on March 26, 2020, the City Council of the City of Clarendon, Texas confirmed extending the Declaration of Local Disaster that affirmed the activation of applicable emergency management plans and extends the Declaration of Local Disaster until rescinded by action of the City Council; and

WHEREAS, the Mayor of the City of Clarendon, Texas has determined from the statements and information provided by the Office of the Texas Governor, Donley County Judge, health professionals, and other emergency service agencies serving Donley County and the municipalities located within Donley County, and other health agencies serving the State of Texas, that extraordinary measures must be taken to limit the development, contraction, and spread of COVID-19 and to promote and protect the public health, safety, and welfare of citizens.

NOW, THEREFORE, IT IS DELCARED AND ORDERED BY THE MAYOR OF THE CITY OF CLARENDON, TEXAS, UNDER THE AUTHORITY OF TEXAS GOVERNMENT CODE SECTION 418.108 AND HEALTH AND SAFETY CODE SECTION 122.005:

1. The foregoing recitals are incorporated herein and made findings of fact; and
2. Effective as of 11:59 p.m. on April 2, 2020, and continuing until 11:59 p.m. on April 30, 2020:
 - a. All individuals currently living within the City of Clarendon are ordered to stay at their place of residence. For the purpose of this Order, residences include hotels, motels, shared rentals, and similar facilities. To the extent individuals are using shared or outdoor spaces, they must at all times as reasonably as possible maintain social distancing of at least six feet from any other person when they are outside their residence. All persons may leave their residences only for Essential Activities, or to provide or perform Essential Governmental Functions, or to operate Essential Businesses, all as defined in Section 3.
 - b. All businesses operating within the City of Clarendon, except Essential Businesses as defined below in Section 3, are required to cease all activities at facilities located within the City. For clarity, businesses may continue operations consisting

exclusively of employees or contractors performing activities at their own residences (i.e. working from home). To the greatest extent possible, all Essential Businesses shall comply with the Social Distancing Guidelines attached, including maintaining six-foot social distancing for both employees and the general public.

- c. All public or private gatherings of any number of people occurring outside a single household or living unit are prohibited, except as otherwise provided herein. Nothing in this Order prohibits the gathering of members of a household or living unit.
- d. Restaurants with or without drive-in or drive-through services may only provide take out, delivery, or drive-through services allowed by law.
- e. Religious and worship services are encouraged to be provided by video and teleconference. If a house of worship doesn't have the technological or financial ability to provide remote service the White House guidelines shall apply; telling staff, volunteers, and attendees to stay home if they are sick, maintaining appropriate distance between people (6 feet per Centers for Disease Control and Prevention), washing hands frequently, using hand sanitizer, coughing and sneezing into an elbow and not touching one's face, cleaning and disinfecting spaces frequently. Religious institutions must limit in-person staff to ten (10) people or less when preparing for or conducting video or teleconference services, and all individuals must follow the Social Distancing Guidelines, including the six-foot social distancing.

3. Definitions:

- a. For purposes of this Order, individuals may leave their residence only to perform any of the following "*Essential Activities*":
 - i. To engage in activities or perform tasks essential to their health and safety, or to the health and safety of their family or household members (for example, obtaining medical supplies or medication, visiting a health care professional, or obtaining medical supplies or medication, visiting a health care professional, or obtaining supplies needed to work from home).
 - ii. To obtain necessary services or supplies for themselves and their family or household members, or to deliver those services or supplies to others (for example, food, pet supply, and any other household consumer products, and

products necessary to maintain the safety, sanitation, and essential operation of the residence.

- iii. To engage in outdoor activity, provided the individuals comply with social distancing requirements of six feet (for example, walking, biking, hiking, golfing, or running).
- iv. To perform work providing essential products and services at an Essential Business or to otherwise carry out activities specifically permitted in this Order.
- v. To care for a family member or pet in another household.

b. For purposes of this Order, "*Essential Businesses*" means:

- i. **Essential Healthcare Operations** – Healthcare operations, including hospitals, clinics, dentists, pharmacies pharmaceutical and biotechnology companies, other healthcare facilities, healthcare suppliers, mental health providers, substance abuse service providers, blood banks, medical research, laboratory services, or any related and/or ancillary healthcare services. Home-based and residential-based care for seniors, adults, or children are also considered healthcare operations. Healthcare operations also includes veterinary care and all health and welfare services provided to animals. This exemption shall be viewed broadly to avoid any impacts to the delivery of healthcare. Healthcare operations do not include fitness and exercise gyms and similar facilities.
- ii. **Essential Government Function** – All services provided by local governments needed to ensure the continuing operation of the government agencies to provide for the health, safety and welfare of the public. Further, nothing in this order shall prohibit any individual from performing or accessing "Essential Government Functions." All Essential Government Functions shall be performed in compliance with Social Distancing requirements of six feet. to the extent possible.
- iii. **Essential Critical Infrastructure** - Work necessary to the operations and maintenance of the 16 critical infrastructure sectors as identified by the National Cybersecurity and Infrastructure Agency (CISA) including public works construction, residential and commercial construction. airport operations, water, sewer, gas, electrical, oil refining, roads and highways.

public transportation, solid waste collection and removal, internet, and telecommunications systems (including the provision of essential global, national, and local infrastructure for computing services, business infrastructure, communications, and web-based services), financial institutions, defense and national security-related operations, funeral and mortuary services, essential manufacturing operations provided that they carry out those services or that work in compliance with social distancing requirements of six feet, to the extent possible. Essential Businesses providing essential infrastructure should implement screening precautions to protect employees and all activity shall be performed in compliance with social distancing guidelines attached.


- iv. **Essential Retail** - Food service providers, including grocery stores, gas stations and convenience stores, liquor and package stores, farmers' markets that sell food products and household staples. Food cultivation, including farming, fishing, and livestock. Businesses that ship or deliver groceries, food, goods or services directly to residences. Restaurants and other facilities that prepare and serve food, but only for delivery or carry out. Schools and other entities that typically provide free services to students or members of the public on a pick-up and take-away basis only. Laundromats, dry cleaners, and laundry service providers. Gas stations, auto-supply, auto and bicycle repair, hardware stores, and related facilities. Businesses that supply products needed for people to work from home.
- v. **Providers of Basic Necessities to Economically Disadvantaged Populations** - Businesses that provide food, shelter, and social services, and other necessities of life for economically disadvantaged or otherwise needy individuals.
- vi. **Essential Services Necessary to Maintain Essential Operations of Residences or Other Essential Businesses** - Trash and recycling collection, processing and disposal, mail and shipping services, building cleaning, maintenance and security, storage for essential businesses. Plumbers, electricians, exterminators, and other service providers who provide services that are necessary to maintaining the safety, sanitation, and essential operations of residences and Essential Businesses. Professional services, such as legal or accounting services, when necessary to assist in compliance with legally mandated activities. Businesses that supply other essential businesses with support or supplies needed to operate.

vii. **News Media** - Newspapers, television, radio, and other media services.

viii. **Childcare Services** - Childcare facilities providing services that enable employees exempted in this Order to work as permitted.

4. Any manufacturer who retools so that a substantial part of their business is for the purpose of manufacturing and producing ventilators may apply for an "essential business" exemption under this Order.
5. If someone in a household has tested positive for coronavirus, the household is ordered to isolate at home. Members of the household cannot go to work, school or any other community function.
6. Nursing homes, retirement, and long-term care facilities are instructed by this order to prohibit non-essential visitors from accessing their facilities unless to provide critical assistance or for end-of-life visitation.
7. The City of Clarendon must promptly provide copies of this Order by posting/publishing in the same manner that the previous Disaster Declaration was published. In addition, the owner, manager, or operator of any facility that is likely to be impacted by this Order is strongly encouraged to post a copy of this Order onsite and to provide a copy to any member of the public asking for a copy. If any subsection, sentence, clause, phrase, or word of this Order or any application of it to any person, structure, gathering, or circumstance is held to be invalid or unconstitutional by a decision of a court of competent jurisdiction, then such decision will not affect the validity of the remaining portions or applications of this Order.
8. That this Declaration shall take effect immediately from and after its issuance.

IT IS HEREBY ORDERED on this day of April 2, 2020, at 11:59 p.m.


Sandy Skelton, Mayor
City of Clarendon, Texas

ATTEST


City Secretary

Agenda Item # 6
For Council Action
April 9, 2020

To: Honorable Mayor and
Members of the City Council

From: David Dockery, City Administrator

Subject: Discussion and possible action on appointing a person to fill
the vacant position on the Clarendon Economic
Development Corporation Board of Directors.

Background: Upon the resignation of Alderman Lockhart a position on the
Clarendon Economic development Corporation exists. The
EDC has not provided a candidate for this position; however,
the Council may appoint anyone who meets the criteria for
Director.

Recommendation: Consider action.

Agenda Item # 7
For Council Action
April 9, 2020

To: Honorable Mayor and
Members of the City Council

From: David Dockery, City Administrator

Subject: Discussion and possible action on the City Administrator's Report;

- Code Compliance Update
- USDA Project Update
- Water Recreation Project Update
- Airport RAMP Grant Project
- Sanitation Update

Background:

Recommendation:

SKYIE RPR SERVICES INC.

INSPECTION



PERFECTION

8970 FM 49
Big Sandy, Tx 75755
903-725-7376

Project Agreement for RPR Services

To: City of Clarendon, Tx.

CLD.011

City of Clarendon – Clarendon Texas

Water Systems Improvements

This agreement is for the Resident Project Representative services for the above referenced project and is outlined as followed:

- Anticipated Start Date – April 1, 2020
- Anticipated Hours per Week – 40 hours
- Hourly Rate - \$57.50

This agreement is made and entered into between Skyie RPR Services Inc (PR) and the City of Clarendon (Owner) effective this 1st day of April 2020.

Under this agreement the PR will perform duties as specified in the project specifications as well as maintain insurance with appropriate limits that you will find attached as Exhibit B.

PR shall prepare invoices in accordance with its standard invoicing practices and submit them to the Owner on a monthly basis. Invoices are due and payable within 14 calendar days of receipt by the Owner.

This agreement when executed is fully binding for payments of services rendered. Under this agreement, the Owner or PR may terminate services provided by PR with a fourteen (14) day written notice.

Heather Higgins
President
Skyie RPR Services Inc.
Office: 903-725-7376
Mobile: 903-638-5386

David Dockery
City Administrator
City of Clarendon, Texas
Office: 806-874-3438